Minutes of Chapter GA

held at Sternwartstrasse 7, ETF D110, Zürich on November 18, 2015, 17:00

Participants: Hans-Andrea Loeliger (Chapter Chair)
Heinz Mathis (Secretary/Treasurer)
Thomas Mittelholzer
Stefan Moser
Danilo Zanatta
Dominik Tröster
Jaison Abey Sabu

Agenda:
1. Welcome
2. Approval of the agenda
3. Chapter finances and budget
4. Approval of the financial report
5. Discharge of the ExCom
6. ExCom Election
7. Proposal: Zurich Seminar Foundation
8. Miscellaneous

1. Welcome
The chapter chair, Andi Loeliger, welcomes the chapter members and explains the history of the chapter.

2. Approval of the agenda
No objections are raised as to the agenda proposed.

3. Chapter finances and budget
Andi Loeliger explains the financial situation. The present funds of the chapter originate from surpluses of its biennial conference (IZS), mostly before the year 2000.

4. Approval of the financial report
The financial report was accepted by a unanimous decision. Andi Loeliger also explains that there is not much of a budget to discuss, since it essentially amounts to covering the deficit of the IZS.

5. Discharge of the ExCom
For this agenda item, Dominik Tröster takes over the lead and asks the participants to discharge the ExCom, which is unanimously accepted.

6. ExCom Election
The chapter chair and the secretary/treasurer have served for 15 and 10 years, respectively. It is therefore time for a new crew, which is proposed to consist of the following chapter board members:
Chapter Chair: Thomas Mittelholzer
Secretary/Treasurer: Stefan Moser
Member at large: Danilo Zanatta

They would be elected for two years, beginning January 1, 2016, re-election is possible. It is unanimously decided to elect all three together. The election itself is unanimous and accompanied by applause.

7. Proposal: Zurich Seminar Foundation

Andi Loeliger explains why the amount of money in the bank acounts is turning into a problem. The following motion is put forward for a vote:

> The GA approves the motion to establish a foundation that is to take over the financial responsibility for the biennial Zurich Seminar, provided that the IEEE Switzerland Section does not object.
> The purpose of the foundation shall include the support of conferences like the Zurich Seminar and of other events of a scientific or educational character on topics of interest to the chapter. Most (perhaps all) of the chapter's funds shall be transferred to this foundation, at the discretion of the Chapter's Executive Committee.
> If, for whatever reason, this foundation is not established by Nov. 1, 2017, this motion shall be void, unless it is reconfirmed by another GA.

The motion is accepted by a unanimous decision. The following text was then agreed on as a draft for the purpose of the foundation:

> Die Organisation oder die Unterstützung von wissenschaftlichen Vorträgen, Tagungen, Seminaren, Workshops sowie von Veranstaltungen und Projekten zur beruflichen Aus- und Weiterbildung zu Themen der Nachrichtentechnik und der technischen Signal- und Informationsverarbeitung. Die Unterstützung von einzelnen natürlichen Personen ist ausgeschlossen.

8. Miscellaneous

It was pointed out by Thomas Mittelholzer that the chapter might in the future also include the members of the IEEE Information Theory Society. A revision of the By-Laws will be necessary anyway.

Zürich, November 18, 2015

Heinz Mathis
Secretary, IEEE Chapter on Digital Communications

Hans-Andrea Loeliger
Chair, IEEE Chapter on Digital Communications